

**TOWN OF BARTON**  
**MONTHLY MEETING MINUTES**  
**May 11, 2020 – 6:30 PM**

**Board Members Present:** Supervisor Leon Cary, Donald Foster, Kevin Everly, David Shipman, and John Tryon

**Staff Present:** Fred Schweiger, Highway Superintendent; Arrah Richards, Town Clerk

**Guests:** Kelly Schweiger

**Pledge of Allegiance**

**Approval of Minutes:** A **motion** to approve April 13, 2020 minutes made by **Board Member Dave Shipman** and seconded by **Board Member John Tryon**.

5-Ayes, 0-Noes

**Vouchers:** A **motion** to approve the vouchers made by **Board Member John Tryon** and seconded by **Board Member Kevin Everly** and carried.

- General Fund \$9,843.40
- Water\Sewer \$30,995.22
- Highway \$12,884.57

5-Ayes 0-Noes.

**Personnel:**

**Town Clerk, Arrah Richards**

Records of Activities (ROA) for Retirement purposes is due.

The Town Board agreed to pay the Waverly VFW the budgeted amount of \$500 and felt at this time, they could not approve anything more than that.

Our previous phone vendor tried sticking us with a \$500.00 bill after we canceled all but the highway's phone lines. After many phone calls and emails, they adjusted our bill down to us owing \$5.00. I requested that to be waived because they canceled the highway's line instead of our building's line and the highway was without phone service for a few days. This has now been resolved and they waived the remaining \$5.00. We are back on schedule.

I put in a request for a site survey with Spectrum to see if they would run cables near the Highway Department for better internet connectivity and an inexpensive phone

service. Initially, the request was declined due to the expense of running the cables either over or under the railroad versus the profit they would receive from us. I then mentioned two other big businesses that are located across the street that may be interested in the service as well, along with the many residents on that road. Mr. Bennett (Account Specialist, Spectrum) said he will discuss this with management.

The County migrated their phones to their new provider on Friday, April 24, 2020. That now means they are ready to port our lines to their vendor, killing our phone bill completely.

Once our phone lines are ported to the county, we will have new direct extensions to dial internally. Those will be discussed in more detail once porting completes.

Employees with the townofbarton.org email are eligible to receive a discount from Verizon on their wireless phone bill. If an employee has any questions regarding this discount, they may call me.

All employees need to read County Policy 43 and sign an authorization form agreeing to the county's terms in order to use the county's equipment. I need to send these forms to the county ASAP.

I have decided to use GovPayNet, soon to be AllPaid, for my credit card vendor. I should be up and running by next board meeting. Attorney Middaugh reviewed and approved the agreement except for the section regarding advertising. I relayed that to the vendor and they updated the agreement.

A **motion** to allow Town Clerk Arrah Richards to sign and send the credit card agreement made by **Board Member Kevin Everly** and seconded by **Board Member Don Foster**. All in favor.

At this time, if the Governor does not extend his PAUSE date of May 15, the Clerk's Office and the Assessor's Office will reopen to the public Monday, May 18, 2020. We will maintain social distancing and will require everyone to wear a face mask. There will be a maximum number of 1 person in the lobby and 1 person in the Assessor's Office. Residents can continue to mail in payments or put in the drop box outside the front door.

I encourage the residents to visit the Town of Barton website ([www.TownOfBarton.org](http://www.TownOfBarton.org)) for information. The website is getting updated frequently with agendas/minutes, COVID-19 updates, etc.

Verizon Wireless would like to switch our plan from a 200 minute plan with 5GB data for \$34.99/line to an unlimited talk and text with 10 GB data for \$30.99/line. This is a new

plan from OGS that was extended to me. In order to switch over to the new plan, I will need to sign an agreement.

A **motion** to allow Town Clerk Arrah Richards to sign and send the Verizon Wireless agreement made by **Board Member Don Foster** and seconded by **Board Member Kevin Everly**. All in favor.

**Highway Superintendent, Fred Schweiger**

The John Deere is back. A rock wall caved in on Hollenbeck Road so the highway workers took the John Deere up there and tested it out. It's working better than it did before.

The employees are getting some patching done and helping with the milling.

Superintendent Schweiger would like to have Donnie Grippen come in and clean up the Hadlock property if his men cannot do it. Donnie would be considered a part time employee and would be under the Town's insurance.

Supervisor Cary mentioned McCloe's pond will need some digging out. The fill can be placed along the side of the pond.

**New Business:**

1. Local Law 01-2020 – Additional Duties and Increase Town Clerk Salary

RESOLUTION NO 13-2020

LOCAL LAW NO. 1 OF 2020 – INCREASE TOWN CLERK SALARY TO COMPENSATE FOR ADDITIONAL DUTIES

**WHEREAS**, the Town of Barton Town Board wishes to add additional duties to the position of Town Clerk which includes billing and record maintenance related to water and sewer services; and

**WHEREAS**, in consideration for these additional duties the Town of Barton Town Board wishes to increase the salary of the Town Clerk for the remainder of the 2020 fiscal year; and

**WHEREAS**, the approved budget for the Town of Barton included the amount that is to be allocated to the Town Clerk for these duties to be performed; therefore, this salary increase does not impact the approved budget; and

**WHEREAS**, a local law is required to increase the salary of a Town elective officer during an elected term in accordance to Municipal Home Rule Law § 24 (2) (h); and

**NOW THEREFORE** upon a motion by Board Member Kevin Everly seconded by Board Member John Tryon and carried; therefore, be it

**RESOLVED**, that the Town of Barton Town Board hereby schedules a public hearing for Local Law No. 1 of 2020, as set forth herein below, on June 8, 2020 at 6:30 p.m. at the Town of Barton Town Hall located at 304 State Route 17C, Waverly, NY 14892.

PROPOSED

**LOCAL LAW NO. 1 OF 2020 TO INCREASE TOWN CLERK SALARY TO COMPENSATE FOR ADDITIONAL DUTIES**

**Section 1.** Legislative Intent.

It is the intent of this local law to allow the Town of Barton to increase the salary of the Town Clerk for the remainder of the 2020 fiscal year due to the delegation of additional duties involving billing and record maintenance related to water and sewer services.

**Section 2.** Authority.

This local law is adopted pursuant to Municipal Home Rule Law § 24 (2)(h) for increasing the salary of an elected officer.

**Section 3.** Town Clerk Salary Increase.

The Town Board of the Town of Barton, County of Tioga, State of New York is hereby authorized to increase the salary of the Town Clerk in the amount of \$2,640 for the remainder of the 2020 fiscal year.

**Section 4.** Effective Date. This local law shall take effect immediately upon filing with the Secretary of State.

**Roll Call Vote:**

Leon Cary	Aye
John Tryon	Aye
David Shipman	Aye
Kevin Everly	Aye
Don Foster	Aye

2. Amend Cemetery Rules and Regulations

RESOLUTION NO 14-2020

AMEND CEMETERY RULES AND REGULATIONS

**WHEREAS**, resolution 05-2011 set the cemetery rules and fees; and

**WHEREAS**, it is necessary to update these rules and regulations regularly; and

**WHEREAS**, it is necessary to change the rate of interment as the cost of paying employees, or contractors, increases annually; and

**NOW THEREFORE** upon a motion by Board Member Kevin Everly seconded by Board Member Don Foster and carried; therefore, be it

**RESOLVED**, the fee schedule will now be moved from Article 5 to the end of the document as an attachment; and

**BE IT FURTHER RESOLVED**, the interment charge will be set to \$750.00; and

**BE IT FURTHER RESOLVED**, the single cremation interment charge will be set to \$250.00; and

**BE IT FURTHER RESOLVED**, the Town of Barton Cemetery Rules and Regulations will be posted and updated as needed on the Town of Barton website.

**Roll Call Vote:**

Leon Cary	Aye
John Tryon	Aye
David Shipman	Aye
Kevin Everly	Aye
Don Foster	Aye

3. NYSEG Streetlight conversion to LED in the Hamlet of Barton and Halsey Valley

Supervisor Cary would like to convert our streetlights from Non-LED to LED. By converting our lights to LED, the Town will save a lot of money. In the agreement, the customer must agree to pay NYSEG for the unexpired life value of the existing NYSEG owned Non-LED fixtures which totaled \$373.05. A voucher was submitted in this month's abstract.

A **motion** to allow Supervisor Leon Cary to sign and send the NYSEG streetlight conversion agreement made by **Board Member Don Foster** and seconded **Board Member John Tryon**. All in favor.

**Old Business**

Railroad – Town Attorney Kim Middaugh is talking to the Real Estate Division to get more concrete language on the right-away.

**Privilege of the Floor:**

None.

**Motion** to adjourn meeting at 7:07 pm made by **Councilman Don Foster** and seconded by **Councilman Kevin Everly**.

Respectfully submitted,

*Arrah Richards*

Town of Barton Clerk