

# TOWN OF BARTON PLANNING BOARD

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ROBERT PALANZA, CHAIR

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MINUTES –June 3, 2025 @ 7:00 PM

Via In-Person

**Board Members Present:** Robert Palanza, Chairman; Grady Updyke; Andy Plaisted

**Board Members Absent:** Joe Patituce; Fred Schweiger

**Staff Present:** Arrah Richards-McCarty, Recording Secretary;

**Guests:**

Don Shipman, Waverly, NY

**Chairman Robert Palanza called the meeting to order at 7:00 p.m.**

**Pledge of Allegiance**

**Privilege of the Floor**

None.

**Approval of Minutes:** A **motion** to approve December minutes as submitted by Recording Secretary made by Board Member Grady Updyke, seconded by Board Member Andy Plaisted. All in favor.

**New Business**

Don Shipman intends to construct a three-sided carport to shelter his RV. Prior to submitting his building permit application, he consulted Code Officer Chris Robinson, who initially indicated that the project appeared acceptable. However, upon formal submission, the permit was denied due to lot size and setback requirements, prompting the Code Officer to refer him to the Planning Board for further review.

Mr. Shipman has owned his 1.35-acre property for many years. Previously, two structures stood adjacent to the property line but have since been demolished. His proposed carport is planned to occupy the same location as the former buildings. At this time, he does not intend to connect the structure to electricity or water. The neighboring house is approximately 8 to 9 feet from the adjacent property line, and a row of trees behind the carport provides natural screening, minimizing its visibility from the neighboring residence.

The Planning Board reviewed the applicant's SEQR Part 1 and completed parts 2 and 3 and concluded, based on the information and analysis, including supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.

**Motion to approve the site plan review as constructed with 15' setback from adjoining property line made by Board Member Andy Plaisted, seconded by Grady Updyke. All in favor.**

**Old Business**

None.

**Motion** to adjourn meeting at 7:32 pm made by Board Member Grady Updyke, seconded by Board Member Andy Plaisted. All in favor.

Respectfully submitted,

*Arrah Richards-McCarty*  
Town of Barton Planning Board  
Recording Secretary

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